

NPS International Mysore
Academic Year 2017 – 18
KG II – First Day Circular

Dear Parents,

5 June 2017

1. Kindly read all pages of the almanac thoroughly and sign the declaration.(page no.23)
2. Fill up the personal information pages in the almanac, both in original and in duplicate and affix stamp size photos by **Monday, 12 June 2017**.
3. The pencil pouch/box should contain 4 sharpened pencils and 1 eraser.
4. All formal letters/leave letters (for more than 3 days) to be written on an A4 sheet and to be addressed to the Principal. Leave for less than 3 days to be recorded in the almanac in the blue pages (pages 48-59) without fail.
5. Every circular/note has to be acknowledged without fail.
6. Kindly file the stapled circulars at home for future reference.
7. The pasted circulars are to be retained in the almanac.
8. Label all the belongings of your ward - sweatshirt, lunch bag, shoes and pencil pouch.
9. Keep a spare set of clothes in a neatly labelled packet in your child's school bag.
10. Please send 4 recent passport size photos by **Monday 12 June**.
11. Regularly check teacher observation pages in the almanac. (pages 33 – 47)
12. Crayons are to be brought every day in a separate labelled pouch/box.
13. Kindly send a minimum of 2 age appropriate story books (labelled) which will be maintained in the class library and returned at the end of the academic year. This is to be sent by **Monday 19 June**.
14. Practice work sent should be submitted on the following working day without fail.
15. Please send a napkin and a handkerchief to school every day.
16. Dictation will be conducted every **Monday**.
 - Words for dictation will be written in the word book. Please ensure that your child does not practice writing the words in the word book at home.
 - The word book will be sent home every **Friday** and should be returned the following **Monday**.
 - Dictation book will be corrected and sent every **Tuesday**. Do ensure that your child does the correction and the dictation book is signed and returned the following **Wednesday**.